

Rice Health Professions Advising

Open File Session

Medical/Dental Applicants 2021





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RiceAcademicAdvising



RiceAcademics



RiceAcademics

Open File

Purpose

- **Evaluation of candidacy strength**
- **Details and guidance on the application process**
- **Outline requirements for the health professions advising committee (HPAC) letter**

The Strong Candidate

1. ACADEMIC FOUNDATION



GPA and standardized test score

2. CO-CURRICULAR EXPERIENCES



Clinical exposure, service/community involvement, research (if applicable)

3. PERSONAL ATTRIBUTES



Leadership, teamwork, communication skills, character

4. LETTERS OF EVALUATION



All these experiences should lead to 3-4 strong letters of evaluation

Are you ready?

Your Participation

- HPAC writes ~200 letters per year
- Submit letters by mid-July
- Your help is needed to maintain this standard
- Applicants must meet outlined deadlines

Open File -Timeline

Task

Pay Registration Fee

Complete HPA Applicant Information Form

Submit Open File Materials to Box

Request Supporting Letters of Evaluation

Schedule Pre-Application Appointment

Complete Pre-Application Appointment

Start Application to AMCAS & TMDSAS

Supporting Letters of Evaluation Recieved

Complete Applications in AMCAS & TMDSAS

Deadline

December 13, 2019

December 13, 2019

January 31, 2020

January 31, 2020

February 10- March 27, 2019

April 3, 2020

Open May 2020

May 22, 2020

May 1-October 1, 2020

Timeline: Open Your File - December 13, 2019

(two steps)

- 1. Pay \$100 Open File Fee**
- 2. Complete Applicant Information Form**

Timeline: Registration Confirmation



1

**CONFIRMATION OF
REGISTRATION**

2

**ADD TO TWO HPA
BOX ACCOUNTS**

3

**EMAIL REGISTRATION
CODE FOR
VECOLLECT**

Timeline: Box Materials Deadline - January 31, 2020



**1. SJP DISCIPLINARY
WAIVER REQUEST**



**2. HIGH SCHOOL
PARAGRAPH**



**3. CURRICULUM VITAE
(CV)**



**4. PRE-APPLICATION
APPOINTMENT FORM**



**5. DRAFT PERSONAL
STATEMENT**

HPA 2021 Box Accounts



- **HPA 2021 Resources- Templates for the required documents and other applicant-related resources**
- **Individual Box Account (labeled with your name) - Submit your required documents**

All Files > ☆ HPA - 2021 Resources

Name ^

- Acceptance Protocols
- Curriculum Vitae (CV)
- Dean's Certification
- Deficiency Letters
- MCAT
- Medical School Interviews
- Open File Presentation & Applicant Manual
- Personal Statement
- Pre-Application Appointment Form
- SJP Disciplinary Waiver Request
- Supporting Letters of Evaluation & veCollect

01

SJP DISCIPLINARY WAIVER REQUEST

- **Form found in Box**
- **Release record to the OAA**
- **Sign the bottom of the form**
- **Copy of your ID is not needed**



02

HIGH SCHOOL PARAGRAPH

In the spring of 2017, Jesse graduated as valedictorian of his class from Rollins High School in San Diego, California with a perfect 4.0/4.0 cumulative grade point average, a perfect 1600 SAT score and a perfect 36 ACT score. He had also amassed 36 hours of Advanced Placement credit. While in high school, Jesse was also actively involved with Habitat for Humanity, and he participated in theater while competing on the soccer and golf teams. He was named a National Merit Scholar and upon his matriculation at Rice, he was given the Trustee Distinguished Brown Scholarship and the W.L. Moody, Jr. Engineering Scholarship.

More examples found in Box and HPA Guide



03

CURRICULUM VITAE (CV)

- Use template in Box
- Detail your academic achievement, research (if applicable), clinical exposure, leadership, volunteer experience, extra curricular activities & honors and awards



04

PRE-APPLICATION APPOINTMENT FORM

- **Form found in Box**
- **Elicit answers that committees want to know**
- **Put sincere effort into this form**
- **Focus on impact and meaningfulness of experiences**
- **Reapplicants: can complete the Reapplicant Information Form in lieu of the pre-application appointment form**



05

DRAFT PERSONAL STATEMENT

- **Begin drafting early**
- **What makes you unique as an applicant?**
- **Seek assistance from CAPC, RPMS-hosted session in January & others who know you well**



Timeline: Requesting Letters of Evaluation - January 31, 2020



Professor in your academic major



Professor of science or engineering course



Research supervisor, if applicable



Individual who can provide a strong character reference

Most applicants submit 3-4 letters of recommendation in addition to the committee letter

Timeline: Schedule Pre-Application Appointment - February 10- March 27, 2020

CLARIFY AND GIVE
CONTEXT

DISCUSS ANY
CONCERNS

OBJECTIVE
ASSESSMENT OF
APPLICATION



BUSINESS CASUAL ATTIRE

Timeline: Research Schools - April 30, 2020



1. FACTORS TO CONSIDER

Your scores, state residency requirements

2. OTHER FACTORS

Location, cost & school culture

3. RESOURCES

Medical School Admissions Requirement (MSAR)

Texas Medical and Dental School Application Service (TMDSAS)

Choose DO Explorer (AACOM)

4. MORE RESOURCES

AADSAS and AACOMAS Books available for review in the OAA

Application Costs

\$170

\$40 FOR EACH ADD'L
SCHOOL
SUPPLEMENTAL \$0-\$100

AMCAS
AMERICAN MEDICAL
COLLEGE APPLICATION
SERVICE

\$185

FLAT FEE

TMDSAS
TEXAS MEDICAL AND
DENTAL SCHOOL
APPLICATION SERVICE

\$195

\$45 FOR EACH ADD'L
SCHOOL

AACOMAS
AMERICAN ASSOCIATION OF
COLLEGES OF OSTEOPATHIC
MEDICINE APPLICATION
SERVICE

\$245

\$102 FOR EACH ADD'L
SCHOOL

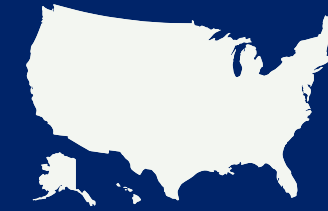
AADSAS
ASSOCIATED AMERICAN
DENTAL SCHOOLS
APPLICATION SERVICE

Grades and Standardized Test Scores

Admitted Rice Applicants - Mean Cumulative GPA and MCAT Score

CALENDAR YEAR	GPA	MCAT
2016	3.71	509
2017	3.77	514
2018	3.79	515
2019	3.80	516

Where are Rice applicants?



- Texas - 66%
- East Coast - 14%
- Midwest - 9%
- South - 4%
- West Coast - 7%

Transcripts

1. REQUEST TRANSCRIPTS

Visit Office of the Registrar Website

2. EACH APPLICATION SERVICE REQUIRES TRANSCRIPT REQUEST FORM

To be sent with your transcript to include Applicant ID

3. SEND TRANSCRIPT REQUEST FORM TO TRANSCRIPTS@RICE.EDU

Or you can fax 713-348-5921 -
ATTN: Transcripts

4. STUDY ABROAD TRANSCRIPTS

Rice-approved study abroad is generally accepted on Rice transcript. Follow guidelines for each service regarding study abroad coursework.



- Web-based system
- Generate letter request
- Monitor receipt of individual letters of evaluation

Welcome to veCollect. We know this page is dense.

Your Applicant Dashboard displayed a flow chart of how we will help you. To help you understand where you are going, we advise you to read through this page.

- You are responsible for asking an evaluator to write a letter of evaluation for you.
- Review the requirements for letters of evaluation (see sidebar).
- Create an evaluator record and letter record for each evaluator you wish to use.
- For each letter record, indicate whether you are requesting a letter of evaluation.
- Your advisor has the option of allowing letters to be sent to you.
- If your evaluator is going to email the evaluation, you will receive an email from the evaluator.
- If your evaluator is going to fax the letter, you will receive a fax from the evaluator.
- The evaluator will write your letter on letterhead.
- Letters received will be screened for authenticity.
- Once you have set up your account and listed your evaluators, you will be able to track the status of each letter, i.e., received or not received.
- After you make decisions regarding the schools you wish to apply to, you will be able to group your letters.
- At the time that all letters you wish to use have been received, you will be able to group your letters, e.g., the grouping of letters you wish to have sent to you.
- While veCollect will help you and your advisor with the process, you will still need to contact your advisor for more information.
- Your advising office will have secure access to your account.
- If your advisor has already received letters for you, you will be able to view them.
- If your advising office provides a Health Professions Advising Office, you will be able to view the letters.
- veCollect is designed to support the various applications processes.

Processing Details: Letters of Evaluation

- **IN THE APPLICATION, SELECT YOU WILL BE SENDING A "COMMITTEE LETTER"**
- **IF NEEDED, USE CONTACT INFO FOUND IN THE HPA GUIDE (PG 11)**
- **AFTER ALL LETTERS OF EVALUATION ARE RECEIVED:**
 - **IN VECOLLECT, CREATE/LOCK QUIVER**
 - **COMPLETE VECOLLECT LOCKED QUIVER FORM**
 - **EMAIL TO HPA@RICE.EDU RE: VECOLLECT LOCKED QUIVER FORM - LAST NAME, FIRST NAME, MI**
- **OAA SUBMISSION DEADLINE IS JULY 15, 2020**
- **PLEASE ALLOW UNTIL THE END OF JULY BEFORE YOU INQUIRE ABOUT THE STATUS OF YOUR COMMITTEE PACKET**



Secondary Applications

1. NONE REQUIRED

**2. IMMEDIATELY
AVAILABLE ONLINE**

**3. REQUIRED AFTER
SCHOOL RECEIVES
YOUR PRIMARY
APPLICATION**

**4. REQUIRED AFTER
INITIAL REVIEW OF
PRIMARY APPLICATION**

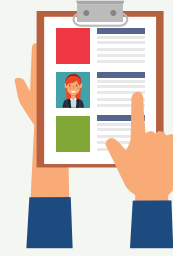
Interviews



- ~ August - February
- Formats vary - traditional vs. Multiple Mini Interviews
- Tell your concise story
- Draft answers to possible questions
- Mock interviews with RPMS, CAPC, or CCD
- Notify your professors of interview dates



The Application Process



- It's a long road
- Exercise patience while app is being reviewed & after interview
- Keep updates to a minimum
- Texas Match Process (refer to video in HPA 2021 Box Account)
- Respond to communication from the OAA and medical schools in a timely manner
- Do not apply or interview at a school you have no intention of attending



AAMC : Choose Your Medical School Tool

Timeline: What Applicants and Medical Schools Can Do and When

Date	Milestone	Applicant Activity	Medical School Actions
February 19	"Plan to Enroll" becomes available for applicants to select in the AMCAS application.	Applicants can begin to select "Plan to Enroll" for their top medical school choice.	Medical schools can run an aggregate report to determine how many applicants in their pool have selected "Plan to Enroll" for their school or for another school.**
April 15	Applicant protocols ask applicants to narrow their acceptance offers to three.	Applicants holding more than three offers should narrow their offers of acceptance to three, with no limit on alternate-list offers.	Medical schools continue to submit timely admissions actions to the AMCAS program.
April 30	"Commit to Enroll" becomes available to applicants in the AMCAS tool. "Plan to Enroll" remains available to applicants in the AMCAS tool.	Applicants can select "Plan to Enroll" or "Commit to Enroll" in the AMCAS tool. "Commit to Enroll" indicates that they have made their final selection and have withdrawn all other applications. <i>This does not automatically withdraw applicants from other medical schools.</i>	Medical schools can run detailed reports to identify their accepted and alternate-list applicants who have selected "Plan to Enroll" or "Commit to Enroll" at their school versus another school.
Post-cycle (around October)	AMCAS application cycle closes.	Applicants have matriculated.	Medical schools can see where applicants in their pool matriculated.

** Schools will only be able to access information on applicants who were accepted to their school. Schools will not be able view students who hold zero acceptances.

RAM Mentoring Program

Rice Alumni in Medicine

- **Open to all students applying in 2020 for Fall 2021 admissions**
- **Submit required materials by 5pm, Friday, November 29 as one file to hpa@rice.edu**
- **You will be notified of your alumni mentor by December**
- **Questions? Dr. Karen Nunez-Wallace**



Any Questions?

We look forward to working with you.

